

The University of Oklahoma Health Sciences Center treats all aspects of sponsored programs administration consistently, regardless of funding source. Therefore, pursuant to federal regulations, the OUHSC faculty and staff may not have total effort commitments (sponsored and non-sponsored) in excess of 100 percent (see definition of Commitment overlap below). Faculty or staff who have University responsibilities in addition to those committed on sponsored programs, including but not limited to teaching, administration or clinical activities, must reserve the appropriate amount of effort as agreed upon with the Department Chair and/or Dean for those commitments and, therefore, may not commit 100% paid or unpaid effort to sponsored grants and/or contracts.

Excerpt from NIH Notice: **“Commitment overlap occurs when a person's time commitment exceeds 100 percent, whether or not salary support is requested in the application.** While information on other support is only requested for key personnel (excluding consultants), **no individuals on the project may have commitments in excess of 100 percent.”**

NIH Reference: <http://grants2.nih.gov/grants/guide/notice-files/NOT-OD-03-029.html>