



DEPARTMENT OF HEALTH & HUMAN SERVICES

Program Support Center
Financial Management Portfolio
Cost Allocation Services

1301 Young Street, Room 732
Dallas, TX 75202
PHONE: (214) 767-3261
FAX: (214) 767-3264
EMAIL: CAS-Dallas@psc.hhs.gov

March 7, 2019

Ms. Teresa M. Henson
Assistant Vice President for Administration and Finance & CFO
The University of Oklahoma Health Sciences Center
1100 N. Lindsay
P.O. Box 26901
Oklahoma City, OK 73126

Dear Ms. Henson:

A copy of a facilities and administrative (F&A) cost and fringe benefit (FB) Rate Agreement are being sent to you for your signature. This Agreement reflects an understanding reached between your organization and a member of my staff concerning F&A and FB rates that may be used to support your claim for these indirect costs on grants and contracts with the Federal Government.

Please have the Agreement signed by an authorized representative of your organization and return it to me by email, retaining the copy for your files. Our email address is CAS-Dallas@psc.hhs.gov. We will reproduce and distribute the Agreement to the appropriate awarding organizations of the Federal Government for their use.

In addition, your FB cost rate(s) for the fiscal year ending June 30, 2019 based on actual costs for the fiscal year ended June 30, 2017 and FB cost rates for the fiscal year ending June 30, 2020 based on actual costs for the fiscal year ended June 30, 2018 under-recovered (-) or over-recovered (+) amounts are listed below:

	<u>2017/2019</u>	<u>2018/2020</u>
Residents and Post-Doctoral Fellows	\$82,906	(\$257,400)
Hourly and Salaried Sponsored/Non-Sponsored Staff	2,434,508	(1,887,093)
Part Time Employees	6,114	7,901
Students	(32,113)	6,629

The fixed rates for the fiscal years ended June 30, 2017 and June 30, 2018 are considered final.

A Fringe Benefit cost proposal, together with supporting information and the certified audit financial statement, is required each year. Thus, your next Fringe Benefit cost proposal based on actual costs for the fiscal year ending June 30, 2019 is due in our office by December 31, 2019. Your next Facilities and Administrative cost rate proposal based on actual costs for the fiscal year ending June 30, 2020 is due in our office by December 31, 2020.

Ms. T. Henson
March 7, 2019
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Since this is an integral part of the negotiation agreement, please note your acceptance by signing in the space provided below of this letter.

Thank you for your cooperation.

Sincerely,

Arif M. Karim -S


Digitally signed by Arif M. Karim -S
DN: c=US, o=U.S. Government, ou=HHS,
ou=PSC, ou=People, cn=Arif M. Karim -S,
0.9.2342.1.9200300.100.1.1=2000212895
Date: 2019.03.12 17:08:26 -05'00'

Arif Karim
Director
Cost Allocation Services

Enclosures

ACCEPTANCE

University of Oklahoma H.S.C.
Institution


Signature

Kenneth D. Rowe
Name

Sr. Vice President and CFO
Title

3/15/2019
Date